



WORK ORDER

DELIVERY DUE DATE: April 18, 2025

Procurement Unit

Tel No.: 045-606-8110 local 157/142

Supplier : **TEKOGRAFIX**
Address : Blk 7 San Roque, McArthur Highway, Tarlac City
TIN : 272-024-401-000 Non-VAT
Tel. No. : 0923-090-1291

Work Order No.: 2025-078
Date : 04/08/2025
JO No. : 2025-048
Date : 03/14/2025
Mode of Procurement: Small Value
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **April 18, 2025**, upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: FABRICATION OF MEDAL AND PLAQUE SERVICES -20 pcs of Arcylic Plaques 6x8 and 124 pcs of Arcylic Medals 3.5 in. diameter for LAAB XII: Campus Journalism Workshop and Seminar's which will be needed on April 18, 2025. *****	44,000.00	<u>44,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02-20644
ROA No.: 1025-04-1105
CONFORME & RECEIVE COPY: [Signature] 4/10/25

TEKOGRAFIX

Firm/Dealer/Supplier/Contractor

Date

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President APR 08 2025

Authorized Official