



Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

WORK ORDER

DELIVERY DUE DATE:

18 JUL 2026

Supplier: **INSTRU-TECH PHILIPPINES INC.**
Address: **UG-7 Tower B, The Palm Tower, St. Paul Street, San Antonio Village, Makati City**
TIN: **009-248-329-00000 VAT Reg.**
Tel. No.: **028-403-0292/0917-187-9383**

Work Order No.: **2026-120**

Date: **5/29/2026**

JO No.: **2026-061**

Date: **3/12/2026**

Mode of Procurement: **Small Value Procurement (SVP)**

Mode of Payment: **n/30**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	PROCUREMENT OF EXTERNAL CALIBRATION AND REPAIR SERVICES FOR LABORATORY INSTRUMENTS External Calibration / Repair of Laboratory Instruments 1 pc - Laboratory Oven: 2 set pt 6 pt temperature calibration (Accredited Onsite) 3 pcs - Laboratory Incubator: 2 set pt 6 pt temperature calibration (Accredited Onsite) 2 pcs - Autoclaves with range from 0 to 300 °C. 1 set pt 6 temperature calibration (Accredited Onsite) 1 pc - Furnace: 50 °C to 1000 °C range 1 set point 1 - point temperature calibration. 1st 3 hours for dimension up to 1m ³ (Accredited Onsite) 1 pc - Water bath: Range 0 to 100°C 2 set pt 6 - point temperature calibration (Accredited Onsite) 1 pc - Stirring hot plate: stirring range 60 to 1200 rpm (Accredited Onsite) 1 pc - Laboratory Refrigerator MPR 1365W (Accredited Onsite) 3 pcs - Glass Thermometers: 0 to 260°C. Set points: 10 (Traceable - Pull-out (Inhouse)) 2 pcs - Digital Thermometer (Accredited Onsite) *****	92,000.00	<u>92,000.00</u>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

RICA OCHO-DAGON
Signature over Printed Name of Supplier

18-JUNE-2026

Date

Very truly yours,

DR. JASPER JAY N. MENDOZA

Authorized Official

Fund Cluster: _____

Funds Available: _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No.: **02-20648-1074-06-1071**

Date of the ORS/BURS: **June 11, 2026**

Amount: **92,000.00**



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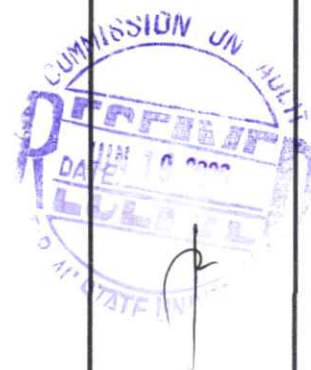
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TIN : **009-248-329-00000 VAT Reg.**
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Conforme:

Very truly yours,

Signature over Printed Name of Supplier

DR. JASPER JAY N. MENDOZA

President

Authorized Official

Date

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No. : **02-00441-1011-06-1091**

Date of the ORS/BURS: **June 11, 2026**

Amount : **92,000.00**