



Procurement Unit

Telephone No. : (045) 606-8110 local 157/142

PURCHASE ORDER

Appendix 61

DELIVERY DUE DATE: Pick-up / COD

Supplier : OTEC INT'L TRADE CORP.	P.O. No. : <u>2026-238</u>
Address : <u>Unit F, Royal Treasure Bldg., Friendship Highway, Brgy. Cutcut, Angeles City, Pampanga</u>	Date : <u>6/17/2026</u>
TIN : <u>611-012-436-00000 VAT Reg.</u>	Mode of Procurement : <u>Small Value Procurement (SVP)</u>
Contact No : <u>0917-325-1183/0943-827-7703/0927-293-4098</u>	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : TARLAC STATE UNIVERSITY	Delivery Term : <u>Pick-Up</u>
Date of Delivery : _____	Payment Term : <u>COD</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	BATH TOWEL, 16s-700g, Materials: 100% Cotton, 16s, Plain White, Size: 30 x 59"/75 x 150cm, Weight: 700 grams Terms & Conditions: On-Stock Items: All confirmed orders are non-refundable. Lead Time: Please allow 2-3 working days from the confirmation of your order. Payment Terms: Full payment upon delivery. We accept cash on delivery for cash payments only (not applicable for third-party couriers). For bank transfer and check payments, items will be released once the payment has cleared and been deposited into our bank account. Pre-Order Items: All confirmed orders are non-refundable. Lead Time: Please allow 30-60 working days from the settlement of the down payment, with the signed quotation and approved artwork. Payment Terms: 50% down payment, with the remaining 50% due before delivery. We accept cash on delivery for cash payments only (not applicable for third-party couriers). Shrinkage: If an item is made of 100% cotton, shrinkage after washing is normal. The size indicated in the item description refers to the garment before washing. After washing, there may be a slight difference in size due to natural shrinkage. If you have a preferred size for linens or towels, please let us know when placing your order so we can adjust the sizing accordingly. Force Majeure: The force majeure clause is a provision that exempts parties from fulfilling their contractual obligations in the event of unforeseen circumstances beyond their control. These may include natural disasters, wars, pandemics, or other extraordinary situations that prevent our company from meeting its obligations. The standard lead time for compliance is 30-60 days, but this may be adjusted depending on the	250	568.96	<u>142,240.00</u>



**PURCHASE ORDER**BAGONG PILIPINAS
Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: Pick-up/COD

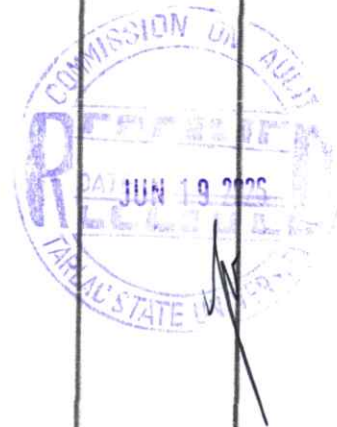
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		duration of the force majeure event. Storage Fee Policy 1. Claiming Orders: Once your order has arrived and is ready for pickup, delivery, or shipment, you have 7 calendar days from the date of notification to claim your items. 2. Storage Fee: If the items are not claimed within the 7-day period, a storage fee of 200 pesos per pallet will be charged for each additional day the items remain unclaimed. The charge will begin on the 8th day after the items are ready for pickup, delivery, or shipment. 3. Fee Accumulation: The storage fee of 200 pesos per pallet will continue to accrue daily after the 7-day period, with a charge applied for each calendar day the items remain unclaimed. 4. Payment of Fees: All outstanding storage fees must be settled before the release of your items for delivery, shipment, or pickup. If the storage fees are not paid in full, your items will not be released. By proceeding with your order, you agree to these terms and conditions and fully understand that failure to claim your items within the specified time frame may result in additional charges as outlined above. ***** Purpose: APP 2026 1st Qtr., replacement of old towels (P.O# 2026-05-098)			

**One Hundred Forty-Two Thousand Two Hundred Forty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:


Edrei Carl M. Cortez

Signature over Printed Name of Supplier

June 19, 2026

Date

Very truly yours,

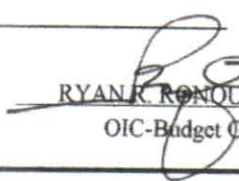
DR. JASPER JAY N. MENDOZA

President

Authorized Official

Fund Cluster : _____

Funds Available : _____


RYAN R. RONOUILLO, CPA
OIC-Budget OfficerORS/BURS No. : 02-207512 2026-06-0117
Date of the ORS/BURS: June 19 2026
Amount : 142,340.00



BAGONG PILIPINAS
Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

PURCHASE ORDER

Appendix 61

DELIVERY DUE DATE: Pick-up / Cob

Supplier : <u>OTEC INT'L TRADE CORP.</u>	P.O. No. : <u>2026-238</u>
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Conforme:

Very truly yours,

DR. JASPER JAY N. MENDOZA

President

Authorized Official

Signature over Printed Name of Supplier

Date

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No. : 12-202512 2026-06-0117Date of the ORS/BURS: Jun 19, 2026Amount : 142,240 - n