



# WORK ORDER

**DELIVERY DUE DATE:** 04 APR 2025

Procurement Unit

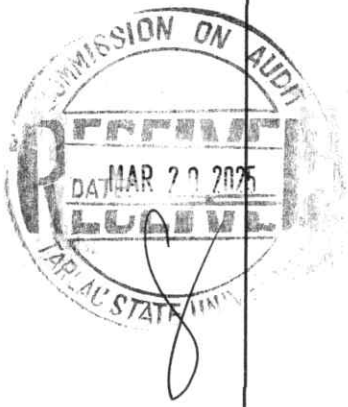
Telefax No.: 045-606-8110 local 157/142

Supplier : **RDRA PRINTARTEES ENTERPRISES**  
Address : 1782 Don Marciano St., Blk 6 San Roque, Tarlac City  
TIN: 496-086-299-000 Non-VAT  
Tel. No. : 0920-333-8063

Work Order No.: 2025-065  
Date : 3/14/2025  
JO No. : 2025-027  
Date : 2/20/2025  
Mode of Procurement: Small Value  
Mode of Payment: N/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Fifteen (15)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	Lot	<b>LABOR AND MATERIALS: TAILORING SERVICES</b> -24 pcs Publication Shirt of the Bureaucrat. Specifications: Full Sublimation, Color: Blue, Cream Lining. Sizes: Small 7pcs, Medium 11pcs, Large 4 pcs and XL 2pcs ***** 	10,080.00	<b><u>10,080.00</u></b>

(Please read carefully at the back hereof)

Charge to: 06-206441  
ROA No.: 2025-03-0926  
CONFORME & RECEIVE COPY:

RDRA PRINTARTEES ENTERPRISES

Firm/Dealer/Supplier/Contractor

Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**FUNDS AVAILABLE:**

JASPER A. YAUDER

Budget Officer

**APPROVED:**

DR. ARNOLD E. VELASCO

President

Authorized Official